

13th of February 2024

Present:

Mrs Boon (Headteacher), Amanda Campbell (Co-Chair), Annabel Blakesley (Co-Chair), Alex Athienitou (Co-Secretary), Michelle Jeyes (Co-Secretary), Rezina Malike Moran (Co-Treasurer), Ross Curran (Co-Treasurer), Boguslava Danielewicz (Shadow Committee), Lucy Agyemang-Afriyie, Laura Braithwaite, Donna Tooth, Ellie White, Charlotte Richardson, Jessie Day, Aoibheann Foley, Ros Troller, Rachel Maruniak, Victoria Chapman, Katie Fitzgibbon, Julia Gillbert, Nisha Virdee.

Apologies:

Patience Rusinga, Paula Biagioni, Kathy Kali, Sarah Bracken, Carmen de Téramond, Clara Turner

1. Welcome:

The meeting commenced with a warm welcome from the chair. A special welcome extended to Mrs Boon.

2. Agenda:

- Financial Planning for the Upcoming Year : Discussion on expenditure for the upcoming year.
- Current Committee:

Continuity planning following the stepping down of Amanda and Annabel. Introduction of Michelle & Alex as co-secretaries, Ross and Rozenia for the treasury, and Bogusia in a shadow role. Members were encouraged to express interest in participating and joining as a shadow.

• The meeting sought ideas for new fundraising, with mention to usual events which include summer and winter fayres, Easter egg hunts, raffles, and a St. Patrick's Day disco. The previous year's success in raising £26,000 was noted,



with funds allocated to Christmas activities, Skittleman, and playground improvements.

- Summer Ball
- Easter egg hunt
- St Patricks Disco
- AOB

3. Funding Importance Highlighted by Mrs. Boon:

- Mrs. Boon emphasized the critical role of PTA funding due to the lack of extra funds and the significance of Ofsted reports. She highlighted that every year group has support staff, which not all schools offer and the financial challenges of running tea and breakfast clubs.
- 4. Benedict Building:
 - Discussion on the ownership and future needs of the Benedict building, including necessary works valued at £200,000. Various fundraising and grant options were considered to support this, however the school was unsuccessful in their bid for the school rebuild fund.
 - Detailed discussion on the Benedict building's refurbishment needs, including toilets, music room, and drama facilities. The possibility of a comprehensive 10-year project encompassing various phases was outlined.
 - Mrs Boon asked if the PTA would join this journey with the school.
 - All present were in favour of supporting this project.

5. Year 6 Legacy Donation and Library Funding:

- Proposal for a Year 6 legacy donation through a "donate a brick" initiative and the need for £9,600 funding for the library area, with emphasis on creating book areas for years 3, 4, and 5.
- All present were in favour of supporting this project.
- 6. Summer Ball:



- The challenge of organizing the annual ball, with potential dates in June and July discussed. The importance of raffles and auctions in fundraising efforts was highlighted.
- The chair mentioned the current ball committee are stepping down and gave a heartfelt thanks for their efforts. The chair said in light of this the PTA are looking for a new Ball Committee, ideally 3 people.
- Rachel (year 2), Rosalind (year 4) are interested but looking for a third person to join their team.

7. Easter Egg Hunt:

- Discussion about the event was had with the chair asking for volunteers to organise this event. None present volunteered, therefore the PTA will need to reach out to all parents.
- 7. St Patricks Disco:
 - To be held on 15th of March 18: 30 to 21:30. OLOL children only.
 - Discussion was had if priority should be given to those with children who attend Irish dancing at the school, no conclusion was agreed.
 - Amanda will set up a whatsapp group where tickets can be swopped.
 - Volunteers will be needed: The Committee will liaise with reps about volunteering, however noted as:
 - Bar: 12 people Volunteers: Nisha, Donna, Aoibheann and another parent at the meeting
 - Tuckshop: 6 people
 - Toilets: 6 people
 - Face Painting: Face painting team will organise Grainne is leading on this.
 - Glow sticks: numbers needed to be confirmed. A mum present said she would donate a box of 300 glow sticks.
- 8. Events, fundraising Ideas and volunteer Opportunities:



- Plans for World Book Day activities, including storytelling and artistic sessions, with a budget of £2,000. Mrs Boon thanked the PTA for supporting this event by providing funding for this event. Discussion was had if a non-uniform day should be held on this day to raise funds, however all agreed this should be held another day as the children enjoying dressing up in costumes etc.
- Suggestions for unique fundraising events and partnerships with local businesses and charities. The importance of community involvement and corporate grants was discussed.
- Encouragement for parent and community volunteerism for school events and improvement projects, including gardening and maintenance work. Mrs Boon will provide the committee with a list of ideas where parents could help through a volunteering day from work.
- Discussion on innovative ideas like a sunflower competition and a rule-breaking day to engage students and raise funds.
- 11. Any Other Business (AOB)
 - Rozina proposed organizing a poetry event, with Mrs. Boon agreeing to report back on this initiative following the world book day events.
 - Rozina discussed a pizza making event. Details will be discussed with the committee.
 - A swop and sell book sale will be held and organised by Annabel and Alex. School ambassadors can assist if needed. The school is well stocked for books in each year group, but will take books that are in good condition. Any left over will be donated to Oxfam. Date to be agreed, but not world book day.

The meeting concluded with a vote of thanks to all attendees and a call for continued support and involvement from the parent community.