

MEETING	OUR LADY OF LOURDES PTA
DATE	25/09/2020
LOCATION	ZOOM
PRESENT	Suzi Harnett / Annie Zanetti / Vicky Taylor / Monica Gilsenan / Clare Walsh / Jude Kent / Marcie N / Amanda Campbell / Will Cummins / Rassi / Patrick Allen / Valeria Rinaldi / Donna Tooth / Kim Morris / Mrs Boon / Sarah Bracken / Sara Gull / Elizabeth Marks / Joan Stears / Alvina Agbenyo / Anil / Lauren Thomas / Angela Shaw / Khai Diep / Diana Trottier / Anida Musialska-Kusaj/ Aoibheann Foley / Sarah Murphy / Annabel Blakesley / Chris Rushworth / Agbenu Blessing / Marilu Nuila / Clare Walsh / Kina Kara / Julia Gillert / Simone Clark / Beena / Sharon Foster / Grainne Curran / Lucy Grey / Sedonia / Angela Dean / Alistair Kilgour / Katie Gutheim
APOLOGIES	None

1	WELCOME, MEMBERS PRESENT AND APOLOGIES	
	<ul style="list-style-type: none"> • SH welcomed and thanked everyone for attending. • No conflicts of interest noted • Last set of minutes were discussed from February – no issues arising. 	
2	TREASURER'S REPORT	
	<ul style="list-style-type: none"> • Rassi presented the treasurer's report for 19/20. <ul style="list-style-type: none"> ○ There was an opening balance at start of the year of £20,715 ○ We held 3 events – the Christmas fayre raised £3,900 (slightly down on previous year); Quiz in February raised £1,017; St Pats disco was cancelled but we still raised £314. ○ Expenses highlighted were for PTA admin charges, AGM event, Year 6 leavers book and the end of year leavers party ○ We made several donations; proceeds of the quiz went to a bereaved family; food donations during lockdown and the popcorn machine donated to Haven House • Wis Accounts were recommended as an Independent Examiner for our accounts. They have audited the last 2 years accounts for no charge. We will give them a gift / donation for doing so, and it was recommended that we proceed with them going forward. Approved by the meeting. 	Rassi / Simone
3	CHAIR'S REPORT	
	<ul style="list-style-type: none"> • Suzi explained that this had been an exceptional year due to the challenges brought by lockdown, and our inability to raise funds as we have done in the past • We missed 3 big fundraisers: St Pats, the summer ball and the summer circus. <ul style="list-style-type: none"> ○ The generosity of parents donating their ticket money for the cancelled St Pats disco was noted, with only 8 refunds requested. ○ The Summer Ball is our biggest fundraiser and was also cancelled – we are hopeful that we will be able to proceed with this next year ○ The Summer Fair this year was going to be a circus, which we have held twice before and has been a big success. A definite consideration for future years but we really need to book a couple of years in advance • Suzi informed the meeting that herself, Annie and Kim would be stepping down from the Committee this year as their children have now left the school. • It was acknowledged that we will need to find new innovative ways to raise funds and bring the school community together in the coming months. • Suzi highlighted some of the funding that the PTA has provided over the past few years: <ul style="list-style-type: none"> ○ Astro turf in the playground ○ Play structures outside Reception & Nursery ○ Class sets of iPads ○ Musical instruments (inc new piano) ○ Reception graduation robes ○ Sound & lighting upgrades in the main hall 	

	<ul style="list-style-type: none"> ○ Sensory room funding ○ Yr 6 year books / leaving events ○ Blackout blinds for yr 2 classrooms ○ Outdoor pavilion ● Some members of the committee have already begun discussions with the head regarding possible future expenditures for the school. 	
4	HEAD TEACHER'S UPDATE	
	<ul style="list-style-type: none"> ● Mrs Boon thanked the committee for all they have done for the school and the children, especially the outgoing committee. She has been impressed with the strength of community at OLOL, and is grateful for the welcome she has been given from parents, pupils and staff. ● Mrs Boon commented that she was really surprised at the lack of an ICT suite in the school. Enhancing the IT provision at the school will be one of her priorities and this is what she plans to discuss with the PTA committee. ● In addition she would like to set up a library. She spoke to the Year 6 children about where this might be and they helped her find a suitable location for this. ● She is very supportive of the PTA and is happy to attend events and will encourage staff to attend where possible. ● She was really encouraged to hear that the motivation of the PTA is not all about raising funds but also about encouraging a sense of school community. She commended the PTA for the donations made to good causes over the last year. She encouraged the new committee to produce a leaflet to outline what the PTA was about and what they have funded, especially to give out to new parents. 	
5	PTA OBJECTIVES / CONSTITUTIONAL FRAMEWORK / CHARITY STATUS	
	<ul style="list-style-type: none"> ● Annie stated that it was important to remember that every parent is a member of the PTA ● She also re-iterated that the PTA is not just about fundraising, but about the school community and about adding value to the children's experience at school ● The PTA's constitution is adopted from Parentkind UK, a PTA support site ● We are a registered charity with the Charities Commission, registration number 1165968. All committee members are Trustees of the charity. ● Annie remarked that unfortunately we were late with our submission to the Charity Commission for the last 2 years. She strongly recommended that we submit our reports in good time so that we can retain our charity status 	
6	RETIRING COMMITTEE	
	<ul style="list-style-type: none"> ● The committee stepped down from their roles. A new committee was elected as follows: <ul style="list-style-type: none"> ○ Amanda Campbell was nominated as co-Chair by Jude Kent and seconded by Sarah Bracken ○ Annabel Blakesley was nominated as co-Chair by Patrick Allen and seconded by Vicky Taylor ○ Rasangika Pelpola was nominated as co-Treasurer by Vicky Taylor and seconded by Will Cummins ○ Simone Clark was nominated as co-Treasurer by Amanda Campbell and seconded by Elizabeth Marks ○ Monica Gilsenan was nominated as Secretary by Clare Walsh and seconded by Vicky Taylor ● To facilitate a succession plan, shadow committee members were elected as follows: <ul style="list-style-type: none"> ○ Vicky Taylor was nominated as shadow Chair by Amanda Campbell and seconded by Rasangika Pelpola ○ Khai Diep was nominated as shadow Treasurer by Monica Gilsenan and seconded by Clare Walsh 	

	<ul style="list-style-type: none"> ○ Katie Gutheim as nominated as shadow committee member by Vicky Taylor and seconded by Julia Gillet • Suzi commented that the newly elected committee members will need to sign the PTA Constitution documents as Trustees of the charity. She reminded the committee of the importance of submitting the accounts on time. 	
7	UPCOMING EVENTS	
	<ul style="list-style-type: none"> • Amanda Campbell thanked the outgoing committee (Suzi, Annie, Kim) for all their efforts, and congratulated them for their hard work that will benefit the children for many years to come. • Amanda talked about the future. Even though our ability to fundraise as we have done in the past is limited, the committee have lots of ideas of how we can fundraise and come together as a community virtually. Such as a race night, 80s Bingo, sponsored events and a Danceathon. She asked parents to please send any ideas they have for future events, either via their class rep or to email Amanda directly. • In addition she remains hopeful that we may be able to hold the Summer Ball and the Summer Fair / Circus 	
	Next Meeting: Wednesday 14 October 2020, Zoom, 8pm.	